

St. David's Episcopal Church Topeka, Kansas



**Annual Meeting
January 31, 2016**

ANNUAL MEETING AGENDA

January 31, 2016

Appointment of the Clerk of the meeting — Mary Hillin

Review of Agenda

Approval of Minutes of the 2015 Annual Meeting

Notice of the Rules of Order – Annual Meeting

Election of 3 members of the Vestry (each for 3-year terms) and one member to fill an unexpired term

- The Nomination Committee presents:
Lynda Crowl Chris Holman Bob Exon
- The Nomination Committee presents:
Michael Francis to fill the unexpired term (two years)

Appointment of Tellers:

- Lynn Thompson, Shirlie Johnson, Peggy Shaverdi

Election of one delegate to the Diocesan Convention

- Robert (Tuck) Duncan II
one Alternate Delegate to the Diocesan Convention
- Denise Dietrich

Affirmation of Jim Edwards, to three-year term on the St. David's Endowment Board.

Report of the Interim Rector

Report of the Senior Warden

Report of the Treasurer

Result of Election (If not by Acclamation)

Blessing & Dismissal

Adjournment

St. David's Rules of Order Annual Meeting

- 1) The Agenda for the meeting will be presented first. Any member present can ask that some thing be included in the agenda. If that area is not already represented, it will be included.
- 2) Nominations will be presented by the nominating committee. Nominations from the floor must have the approval of the individual being nominated. Nominees must meet qualifications.
- 3) A motion to table a motion on the floor shall be received and vote called without debate. A motion to table without a specific time for consideration is in effect a motion to kill the issue.
- 4) Anyone may speak on any motion or issue. Members should be respectful to those who have not yet been allowed to speak on an issue before they speak a second time. The chair may impose a time limit if necessary.
- 6) Any person may rise and say "Point of Order-Prayer" and when recognized by the chair, the assembly will immediately pause for a period of silent prayer.
- 7) The Budget is presented by the Vestry for information as it has previously been adopted by the Vestry. It may not be amended.
- 8) If the house becomes disordered or unruly in the opinion of the chair, he/she may declare a recess for the purpose of meditation and prayer. The recess shall be no more than 30 minutes (or shorter at the discretion of the chair) in length.

Qualifications to vote at Annual Meeting (per St. David's Bylaws):

You must be a communicant in good standing, as determined by the Rector, be at least 16 years of age, and have contributed financially to the support of the parish.

St. David's Episcopal Church Annual Meeting
Minutes
Sunday, January 18, 2015

The Annual Meeting of St. David's Episcopal Church was held on January 18, 2015, at 10:30 A.M. with Holy Eucharist. Father Don presented the Rector's Annual Address. The meeting continued after the service following a brief break.

Father Don appointed Mary Hillin Clerk Pro Tem for the meeting.

The Agenda was approved as presented.

The minutes of the 2014 Annual Meeting were approved as presented on a motion by Van Chang with a second by Bill Newman.

The Rules of Order for the meeting were approved as presented.

Father Don presented the Rector's Report. On a motion by Kevin McFarland with a second by Michael Sheetz, the Report was accepted as presented. Father Don gave special thanks to the Stewardship Committee for their excellent work during the fall campaign.

The Senior Warden's Report was given by Allison Malmstrom. On a motion by Mary Ann Jennings with a second by Gary Lashell, the Report was accepted as presented.

The nomination of Chris Holman to a one-year term and Charlie Lord, Peggy Shaverdi, and Jennifer Typer each to a three-year term on the Vestry was made by Allison Malmstrom on behalf of the Nominating Committee. Bill Newman moved and Van Chang seconded the motion that nominations cease and a unanimous ballot be cast to elect them to the Vestry. The motion was approved.

The nomination of Ronda Hoss to be a delegate to the Northwest Convocation and Diocesan Convention was made by Herb Simon with a second by Mike Typer. The motion was approved unanimously.

As recommended by the Endowment Board, it was affirmed that Karen Clowers and Mike Homan be appointed to the board for a three year term. The motion was approved unanimously.

Lynn Thompson presented the Treasurer's Annual and Finance Committee Report. He thanked the Finance Committee for their work during the year; Helen Pedigo, Jim Edwards, John Koepke, Kevin McFarland and Van Chang. St. David's ended 2014 with a deficit of \$1,070 or less than 10% of what was forecast for the year.

The budget for 2015 was discussed including the significant increase in apportionment from the Diocese and the use of Endowment funds at the appropriate places in the budget. On a motion by Bill Newman with a second by John Koepke the Treasurer's Annual and Finance Committee Report was accepted.

Father Don thanked all those who serve on the Altar Guild, as LEMs or Lay Eucharistic Visitors, Acolytes or Lectors.

A closing prayer and Blessing were given and the meeting closed.

Respectfully submitted,

Mary Hillin
Clerk Pro Tem

Interim Rector's Report

Dear Ones,

Welcome to our Annual Meeting! As I think back on the year that you, as parishioners of St. David's have had, I find myself so grateful for God's presence in this place! So much has happened: some very significant losses – placed alongside some important work in building up the Kingdom of God, right here at the corner of 17th and Gage! I have told some that I think the parishioners of St. David's are the most resilient group of people that I have ever had the pleasure of knowing – I experience you as faithful, loving, and so generous.

I joined you almost 7 months ago – and it has been a whirlwind. As you know so well, this is an active, engaged, faithful congregation – generous and gracious...and I am so very appreciative of your invitation to serve as your Interim Rector. As I have said from the pulpit, this is such an exciting time for you – a time to dream about the direction you will next take as you reach out in faith, and a good amount of discernment regarding the future of this good place.

As you go through this next period of intentional self-examination, and talking together about the characteristics of your next Rector, I am interested in what you will learn about yourselves, and those you hope to serve. We journey together now, and I am confident that the end result will be a wonderful priest who will minister with you into a bright future. But for now, I am grateful that we can together engage in the ministries that define St. David's.

I pray that this next year will be a glorious time of thoughtful prayer and discernment, and I can hardly wait to see the surprises that will come your way.

Grace and Peace,
Mthr. Betty+

Senior Warden's Report

I remain honored and inspired to be your Senior Warden. Our family at St David's had a truly remarkable year in 2015, and we can all be proud of what we accomplished and endured.

On behalf of the entire Vestry, I thank you for your continued support of our many ministries and programs at St David's and welcome your ideas, suggestions and feedback on how we are doing. We are blessed at St David's with a parish of loving and caring people who give unselfishly of their talent and time, as well of course, of their financial support.

The Vestry worked as a team to conduct this year's Stewardship campaign, and all in all we had a successful year and our budget for 2016 is very close to what we operated from last year. Our treasurer, Lynn Thompson, and the finance committee continued their great work, including working closely with our superb volunteers serving on the Endowment Committee. More details will be provided in formal written reports to you at the annual meeting. Their tasks are not easy, and I personally admire and appreciate the good work of the two groups to find the best way to match church needs with our available endowment funds. Their work allows critical programs that impact the most people possible to be supported.

2015 certainly had its challenges, and sadly some heartbreak. We lost beloved parishioners and our church financial director, Christy McMullen. Father Don accepted a new call, and he and Marcie now serve in Michigan. We had a grand sendoff for Father Don and send our continued gratitude and best wishes to them.

Working closely with Canon to the Ordinary, Torey Lightcap, the Vestry conducted a search and selected Mother Betty Glover as our Interim Rector. Mother Betty was known to many of us at St David's from her time as a parishioner and Deacon, and we are delighted she returned in July to Topeka and our St. David's family.

We will begin the yearlong process to find a permanent rector immediately after the annual meeting. A basic timeline is as follows: 4-5 months of discernment where we will take an in-depth look at the experiences, perceptions and aspirations of our congregation. This will include many group meetings and use of a Congregation Assessment Tool (CAT). The CAT is a reliable, benchmarked instrument that will help us:

- Measure the level of satisfaction in our church
- Identify the critical success factors for improving our church/organizational climate
- Discover where our members would like to go in the future
- Gauge our readiness for change
- Uncover potential resources we may be missing

The Episcopal Diocese of Kansas and other Episcopal churches searching for a new Rector have used the CAT and recommend it to us. But regardless of the tools or resources we use, the key to a successful discernment is you. We need you to be engaged and to let us hear from you. St David's is your church, as it is everyone else's and mine.

Once we have a good understanding of our past, present and future, the Vestry will form a search committee who will find a new Rector with the skills and gifts necessary to assist us as we move forward into our vision. The Search Committee will be formed and ready to begin its work by May of this year, and we will endeavor to have a new permanent Rector in place by the annual meeting in 2017. These timelines are approximate, but I am confident we will have maximum participation by our members during the discernment phase and have a fine team selected to serve as the search committee, all with the goal of assisting the Vestry in selection of a new Rector.

While we work for a year to find a new Rector, we will continue to enjoy and be enriched by the good works of many, including our four ministry groups. We will continue to be served a great breakfast nearly every Sunday by the Breakfast Crew, and we will continue our once a month Super Saints Social Suppers.

Our youth program remains dynamic and rewarding to all of us, as does our work with Doorstep. In 2015 we welcomed a new Director of Music, Dr. Kristi Baker, and Parish Organist Mathew Gender. We welcomed back Lisa Beebe, who is doing a great job for us in the Finance office.

A special thanks to Bryan Irvine, Junior Warden; Lynn Thompson, Treasurer; and all members of the Vestry for their service and support.

Together, I am confident we will have a great year in 2016 and wish you peace and happiness for the year ahead.

God Bless,
Tod Bunting

Junior Warden's Report

As I look back at the past year, I see how far our facility has come, and also things that we need to consider in our future!

Over the last year I've had to deal with the same things that other Junior Wardens have had to worry about: stopped-up toilets, burned out bulbs, stuck doors, and other small things. I've seen an ice machine that was declared dead, only to have it revived. The same thing happened to one of the refrigerators in the kitchen.

We had a work day in December where we did a lot of grounds clean-up. Lots of leaves were bagged, and bushes/trees were pruned. There is more work that needs to be done this spring as well.

This year I also dealt with a few things that have been deferred over the years that needed attention.

We have had several electrical problems since the building opened. This included a blown-out blower-motor in the organ. This was caused by voltage spikes. This year we had Davis Electric install a whole-building Transient Voltage Surge Suppressor to protect the entire building.

We have had a long term moisture seepage problem along the west wall of the south stairwell due to improper waterproofing of the exterior foundation. This has caused "sliming" of the plaster and constant problems with the interior paint peeling away. Keating Mudjacking has corrected the waterproofing problem. They have also dealt with the sump drainage problem that caused the basement to flood two years ago.

The flat roof along the south side of the nave also gave us a lot of problems this year. Although it took some time, Meridian Roofing finally located the leak and has fixed it. This is likely going to be an ongoing problem that seems to be endemic to flat roofs!

We sold the lift we used to own. It was costing more in battery maintenance than what renting a lift the few times a year we used it would cost. There was also concern with the weight of the device warping the floor where it was stored.

There is more work to do. Baseboards have begun to peel away from the wall in a few locations and I've been trying to repair them as I see them or they are reported to me. The St. Phillip's Prayer Room has had a long term leak that will be repaired later this year. We have also accepted a bid to repair the damage on the interior wall of the south stairwell. Kudos to Jim Clowers for volunteering his time to oversee those projects!

Some of the other projects that need to be pursued:

- Replace the flooring in the office vestibule (the transition area in front of the office between the old building and the new building). We have a bid on this already.
- Consider replacing the carpet in the Youth Center. It was flooded two years ago and was fairly well used before then.
- Tear down the old storage shed at the NW corner of the parking lot.
- Replace the storage shed with a new one. It can be located behind the fence line around the NE corner of the parking lot. It could be put together during a parish work day.
- Relocate the east thermostat in the nave. Its current location creates problem as it is not insulated very well from the outdoor environment!
- Consider rekeying the building. It has been sometime since this was last done, and a reliable log of who has what keys does not seem to exist.
- Update our security system. What we have is a residential system that does not really suit the needs of a commercial style building.

Peace to all,

Bryan Irvine
Junior Warden

ST. DAVID'S PERFORMANCE STATEMENT December 2015

*****Operating Statement*****

	YTD December 2015		Variance	Comments
	Actual	Budget		
Operating Income				
Pledges and Offerings	\$366,214	\$356,480	\$9,734	2.73%
Other/Misc Operating Revenue	<u>\$43,370</u>	<u>\$39,170</u>	<u>\$4,200</u>	10.72%
Total Operating Revenue	\$409,584	\$395,650	\$13,934	3.52%
Operating Expenses				
Diocesan Apportionment (501)	\$72,108	\$72,108	\$0	
Discretionary, Misc. Expenses	\$7,461	\$0	(\$7,461)	Unbudgeted
Programs and Ministries	\$26,945	\$20,100	(\$6,845)	
Outreach	\$4,057	\$0	(\$4,057)	
Administration	\$45,186	\$35,000	(\$10,186)	
Building & Grounds	\$60,553	\$57,000	(\$3,553)	
Rector	\$103,503	\$102,839	(\$664)	
Staff Payroll & Benefits	<u>\$76,234</u>	<u>\$104,480</u>	<u>\$28,246</u>	
Total Operating Expenses	\$396,047	\$391,527	(\$4,520)	-1.15%
Total Operating Income or (Loss)	\$13,537	\$4,123	\$9,414	

*****Non-Operating Funding and Expense Statement*****

Funding Sources (Account Numbers)				
Other Donations, Contingency & Interest	\$24,921	\$0	\$24,921	
Capital Contributions & Interest (465, 66)	<u>\$1,590</u>	<u>\$0</u>	<u>\$1,590</u>	
Total Other Funding Sources	\$26,511	\$0	\$26,511	Unbudgeted
Other Expenses (Account Numbers)				
Recovery and Rebuilding (524, 525)	\$0	\$0	\$0	
Designated	<u>\$19,773</u>	<u>\$0</u>	<u>\$19,773</u>	
Total Other Expenses	\$19,773	\$0	\$19,773	Unbudgeted
Net Other Income or (Loss)	\$6,738	\$0	\$6,738	
Net Total Income or (Loss)	\$20,275	\$4,123	\$16,152	

Revised 2016 Operating Budget	2015 Annual Budget	Year-End 2015 Actual	
Operating Income			
<i>Pledges</i>	\$325,000	\$350,000	\$336,924
<i>Allowance for un-paid</i>	<i>(\$5,000)</i>	<i>(\$6,000)</i>	
<i>Endowment Donation</i>	<i>\$30,000</i>	<i>\$25,000</i>	<i>\$25,000</i>
<i>Other operating income</i>			
<i>Plate Offerings</i>			
<i>Non-Pledged</i>			
<i>Seasonal Offerings</i>			
<i>Special Offerings</i>			
<i>Breakfast</i>			
<i>Building use</i>			
<i>Flowers</i>			
<i>Music donations</i>			
<i>Youth donations</i>			
<i>Misc. donations</i>			
<i>Memorial</i>			
<i>Interest earnings</i>			
Total Other operating income	\$46,550	\$26,650	\$47,756
Total Operating Income	\$396,550	\$395,650	\$409,680
Operating Expenses			
Apportionment	\$70,168	\$72,108	\$72,108
Administration & Supplies	\$35,320	\$35,000	\$45,187
<i>Programs & Ministries</i>			
<i>Inreach</i>			
<i>Flowers</i>			
<i>Weddings/funerals</i>			
<i>Music</i>			
<i>Youth & Education</i>			
<i>Worship</i>			
<i>Stewardship</i>			
<i>Vestry</i>			
<i>Other</i>			
Total Programs and Ministries	\$23,100	\$20,100	\$22,958
Search Committee	\$10,000	\$0	\$0
<i>Building & Grounds</i>			
<i>Minor Maintenance</i>			
<i>Outside grounds</i>			
<i>Insurance</i>			
<i>Security</i>			
<i>Utilities</i>			
<i>Misc/other</i>			
Total Building & Grounds	\$56,140	\$57,000	\$60,553
<i>Staff & payroll</i>			
<i>FICA & taxes</i>			
<i>Finance Sec</i>			
<i>Liturgical Assists</i>			
<i>Nursery</i>			
<i>Pension/Health Ins</i>			
<i>Staff Development</i>			
<i>Music Staff</i>			
<i>Youth Minister</i>			
<i>Other</i>			
Total Staff & payroll	\$90,750	\$102,839	\$85,384
Rector	\$105,040	\$102,839	\$103,503
Total Operating Expenses	\$390,518	\$389,886	\$389,693
Net Income over/(under) expenses	\$6,032	\$5,764	\$19,987
Outreach	\$6,000	\$6,000	\$4,057
Net Income	\$32	(\$236)	\$15,930

St. David's Episcopal Church Balance Sheet as of December 31, 2015

	<u>Dec 31, 15</u>	<u>Dec 31, 14</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
101 · General Checking	\$78,432	\$71,965	\$6,467
103 · St. David's Designated Checking	\$306	(\$1,196)	\$1,502
104 · St. David's Designated Savings	\$120,699	\$106,688	\$14,011
105 · St. David's General Endowment	\$7,270	\$6,418	\$852
107 · St. David's Vanguard G/I/W/E	\$633,853	\$629,612	\$4,241
108 · St. David's Vanguard PMMF	\$15,066	\$29,647	(\$14,582)
114 · St. David's Recovery Checking	\$80	\$80	\$0
115 · St. David's Recovery Savings	<u>\$137,990</u>	<u>\$136,380</u>	<u>\$1,610</u>
Total Checking/Savings	<u>\$993,695</u>	<u>\$979,594</u>	<u>\$14,101</u>
Total Current Assets	\$993,695	\$979,594	\$14,101
Fixed Assets			
110 · Land	\$322,000	\$322,000	\$0
111 · Church Property	\$227,426	\$227,426	\$0
113 · Church Building	<u>\$2,167,877</u>	<u>\$2,167,877</u>	<u>\$0</u>
Total Fixed Assets	<u>\$2,717,302</u>	<u>\$2,717,302</u>	<u>\$0</u>
TOTAL ASSETS	<u>\$3,710,998</u>	<u>\$3,696,896</u>	<u>\$14,101</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Other Liabilities			
208 · Pre-Paid Pledges	<u>\$500</u>	<u>\$5,990</u>	<u>(\$5,490)</u>
Total Other Liabilities	\$500	\$5,990	(\$5,490)
Payroll Liabilities			
201 · Federal withholding tax	\$1,005	\$1,596	(\$591)
202 · Fica withholding tax	\$749	\$918	(\$169)
203 · State withholding tax	\$232	\$267	(\$35)
Payroll Liabilities - Other	<u>\$111</u>	<u>\$0</u>	<u>\$111</u>
Total Payroll Liabilities	<u>\$2,097</u>	<u>\$2,781</u>	<u>(\$684)</u>
Total Other Current Liabilities	<u>\$2,597</u>	<u>\$8,771</u>	<u>(\$6,174)</u>
Total Current Liabilities	<u>\$2,597</u>	<u>\$8,771</u>	<u>(\$6,174)</u>
Total Liabilities	\$2,597	\$8,771	(\$6,174)
Equity			
Equity			
301 · General	\$62,215	\$58,456	\$3,759
302 · Current Designated	\$105,492	\$111,037	(\$5,545)
303 · Current Restricted	\$979	\$980	(\$2)
304 · Property Funds	\$2,717,302	\$2,717,302	\$0
305 · Endowment	\$665,677	\$366,201	\$299,477
306 · Recovery	<u>\$136,460</u>	<u>\$135,742</u>	<u>\$718</u>
Total Equity	\$3,688,125	\$3,389,718	\$298,407
Net Income	<u>\$20,275</u>	<u>\$298,407</u>	<u>(\$278,132)</u>
Total Equity	<u>\$3,708,400</u>	<u>\$3,688,125</u>	<u>\$20,275</u>
TOTAL LIABILITIES & EQUITY	<u>\$3,710,998</u>	<u>\$3,696,896</u>	<u>\$14,101</u>

**Building Maintenance Fund
Recovery Checking/Recovery Savings**

Income accts	463 / 465 / 466
Expense accts	524 / 525
	2015 Total
Balance, Beginning	\$136,460
Income:	
Insurance	
Donations	
Memorials	
Campaign	\$220
Interest	\$1,370
Transfers In	
Gain/loss	
other	
construct. Loan	
Total Income	\$1,590
Expenses	
Transfers Out	
rec. exp. Misc	
loss on sale	
construct.loan pymt	
Total Expenses	\$0
Balance, End	\$138,050

Ministry Reports

Music Department

The music program at St. David's is undergoing growth and expansion, beginning with the naming of a new Music Director in January and the hiring of Matthew Gender as Parish Organist in March. A regular weekly rehearsal schedule was put in place for all ensembles who regularly participate in the music ministry. The practice of chanted psalm led by a cantor was put back in place in September and has been received positively.

The Contemporary Ensemble continues to provide Offertory and Communion anthems at the 10:30 Holy Eucharist one Sunday per month, on average. Two children's ensembles were established in September, the Cherubs (ages 5 – 7) and the Angelis (ages 8 – 12). Both ensembles provided music for the 10:30 Holy Eucharist on Easter Sunday, the Bishop's Official Visit, and the 5:00 p.m. Holy Eucharist on Christmas Eve. Special Music during the summer months was provided by a number of guest musicians from within and outside the parish.

Beginning in September, the Choir resurrected its former practice of vesting and assisting in worship every Sunday while continuing to provide anthems on the second and fourth Sundays of the month and additional Services as called upon. The age of participation in the choir has been lowered to include high school students, and the group welcomed its first young member (Meredith Loehr, a Topeka High School freshman).

Plans for the future include the expansion of all existing ensembles and the establishment of a choir for middle school students. Additionally, the department is looking into the acquisition of a set of English Handbells and the establishment of a handbell choir. The Music Department at St. David's continues to open its doors to anyone who is able and willing to become a part of this important and exciting ministry.

Respectfully Submitted,
Kristi A. Baker, DMA
Music Director and Choirmaster
St. David's Episcopal Church

Youth Ministry

The Youth Group kept plenty busy during 2015. There were some big things, like a Sporting KC game, TrampoLazerRockBallPark, and a summer lock-in that included swimming and summer games. There were some smaller things, like lock-ins, a Roadrunner Hockey game, and game nights. Some of our youth participated in Diocesan events: Miqra, Youth Tide, Happening and Camp.

But youth ministry is about more than doing “fun stuff”.

The youth group planned and participated in several projects: they collected donations for the Helping Hands Humane Society then got a behind-the-scenes tour when they delivered their donations, served Lunch at Let’s Help, hosted a Lenten Soup Supper, and helped to staff Vacation Bible School.

Sunday School was re-organized in the Fall to pull together middle and high school youth. Attendance fell off in the high school Sunday School class in the Spring. And in the Fall, we lost four core youth group members, three of whom were in high school. In a smaller youth group, that loss has a great impact. We still continue to have a small but strong core group, and of course, youth who participate on the periphery and on occasion join us at St. David’s, or in our activities.

The new configuration is working out and Sunday School continues to thrive. During Fall semester, the middle and high school group planned and hosted a Halloween Party for the younger kids in the parish, and were part of the Christmas Pageant. They were also encouraged to fill out Stewardship Cards, just like the adults :-)

Youth ministry is and really should be about relationships and connections. So in 2015 we started having a regular youth group meeting twice a month. This has had mixed success. Attendance has been fairly low, but the youth who do attend enjoy meaningful conversations about “stuff that matters” and we always make time for a game. The Youth Advisory Group voted to continue having Youth Group and so we will do that through Spring semester and re-evaluate this summer if we want to continue. We also started a “Coffee Hour” for the high school youth to facilitate closer relationships with each other, and give the high school youth the opportunity to talk about topics they consider important and just enjoy each others’ company.

Looking forward to 2016, the youth group/youth Sunday school group will be reaching out. They will be writing, filming, designing and producing a video that will be released through social media. We hope this will reach local youth who may not have a faith community, either because they’ve never participated or because they’ve fallen away from church. They’re also hosting a Chili Cook-off/Pie baking contest to raise money to purchase items for needy families in other countries through Heifer International. And for those that embrace their nerd side, we’ll be going to Boom Comics to enjoy a night of gaming.

The big event this year, of course, is our trip to the YMCA of Rockies in Estes Park in July. We will be there four days, doing a LOT of fun stuff and spending our evenings together in group time and worship.

More than ever before, our youth want to make a positive impact on the world around them. That is what’s motivating the projects this spring. I believe it will continue to lead us to more and more interesting projects that allow our youth to be a force for positive change in the lives of others. And we will continue to build relationships and make connections: with each other, with Christ, with the Church, and with the world outside the walls of St. David’s. 2016 is promising to be a wonderful year!

Kirsten Goodman,
Youth Director

Care Ministry

The essence of the Care Ministry is to extend the love of Christ, particularly to members of St. David's who are unable to attend services or other church events. Our goal is to be able to change people's lives for the better, even if only for a moment – to make something easier, to extend a smile, to lighten a load, to offer a prayer.

The Care Ministry encompasses the following sub-ministries:

Flower Ministry – flowers have been taken to homebound or hospitalized members of St. David's following the late service on Sunday. Allison Malmstrom was the chair of the flower ministry during 2015. When she was unable to make the deliveries, Carolyn Francis filled in. Allison had to step down from the chair position during the year because of family commitments. We appreciate all your work, Allison and Carolyn! Thank you for your service! Two other members have offered to deliver flowers: Martha Boatright and Kirsten Book. We appreciate your willingness to help!

Prayer Chain Ministry – Louise Marvin continued as the chair of the prayer chain and this ministry is thriving! This group was active before the formation of the new Care ministry and has continued to operate as it had in the past. Members of the prayer chain are asked to pray daily for those on the prayer list. An updated list is published each month. When a prayer request is received, information regarding the new name is disseminated by e-mail or by telephone. Information on those who are on the prayer list is confidential and members of the prayer chain are expected to guard this confidentiality. This is a ministry which can be accomplished from one's home and does not require meetings. Those who have been involved in the prayer chain ministry are Louise Marvin, Sharon Koepke, Nita Piercy, Marilyn Wenzel, Mary Simmons, Ann Palmer, Sherri Newman, Sandra French, Jo Lathrop, Connie Wold, Nancy Sargent, Eva Brown, Kirsten Book, Dana Book and Helen Pedigo. We added one new member from the Ministry Fair in September: Martha Boatright. Two of our members who had been active in this ministry died this year: Mary Cohoon and Carol Peterson.

Home Visitation Ministry – this group visits homebound members to extend the love of St. David's. We try to schedule these visits on a regular basis. Those providing visits may pair up with others on the visitation ministry, if they wish. We are currently working on a new list of homebound parishioners and this information will be sent out to those who had been a part of the visitation ministry in the past to see if they would like to continue to provide visitations. With Mother Betty's help, we hope to be able to restructure this ministry during 2016. We are always looking for additional members for this ministry so that we are able to provide frequent visits to the homebound. Those who have been involved in the home visitations ministry are Barry Worley, Amy DuPuis, Betsy Hamm, Susan Byler, Nancy Sargent, Ginny Becerra, Kirsten Book, Dana Book, Carolyn Francis, Rhonda Enneking, Kirsten Goodman, and Deb McGlohon, chair.

Card Ministry – Mary Ann Jennings continued as the chair of the card ministry and this ministry continues to thrive and provide much needed comfort and caring from St. David's to those receiving cards! The members of this ministry have been sending greeting cards to homebound members on a monthly basis, get well cards to those who had been hospitalized, and sympathy cards to grieving families. Those involved in the card ministry are Mary Ann Jennings, Mary Jane Heacock, Fulva Seufert Simon and Betty Fanckboner. (Some in the group also make the cards they are mailing out!) We truly appreciate all the work this group of ladies have offered to this ministry! There have been comments from those receiving cards that having a beautiful card with such caring messages arrive in the mail has truly changed their lives! Touching folks in this manner and letting them know we care is so very important!

Meal Ministry – During 2015, we provided meals for St. David’s members and their families, particularly following the death of loved ones. Volunteers for the meal ministry and those who provided meals during 2015 are Fulva Seufert, Laura Winters, Denise Dietrich, Susan Byler, Nancy Sargent, Christy Wedeking, Erica Blaauw, Eva Chang, Wendy Coates and Deb McGlohon.

Submitted by Deb McGlohon, Chair of the Care Ministry



Inreach Ministry

Inreach ministry groups and leaders are: Parish Life-Barb Waters; Sunday breakfast-Steve Crowl; Thursday Men’s Group-Herm Simon; Christian Formation for Adults-Spencer Duncan; EfM-Lynda Crowl and Earl Olsen; Tuesday Bible Study-Linda Martin and Barb Waters; Dinners for 7/8-Ted and Louise Marvin.

These ministry groups were busy with various activities in 2015.

Parish Life has been responsible for: St. David’s Day pot luck lunch; Lenten Soup Suppers; a July ice cream social; a reception for Bishop Wolfe when he visited St. David’s; the Annual Bazaar in November which raised over \$2500 (this money will be spent on “extras” for St. David’s); our 1st annual Christmas cookie exchange plus lots of help for other receptions that arise. A huge thank you to everyone in this group for their hard work and dedication.

Coffee hour has been organized by Eva Chang and has been hosted by a small number of families who provide us with wonderful treats following the 10:30 service. We are in need of more parishioners to host these. See Eva if you would like to volunteer. Thank you Eva for your ministry!

Dinners for 7/8 had 28 couples or other pairs sign up to host dinners in their homes January through April. This number was down a little from previous years, but everyone who participated enjoyed fellowship and good food. Thank you to Ted and Louise for organizing this for so long! (for 2016 Amy DuPuis, Bev Carlson and Ethel Edwards will organize these gatherings)

Breakfast Review 2015

It is a privilege for us to keep providing a time when church members can gather and visit on Sunday morning. We closed out the year serving about 12 to 15 pounds of both bacon and hash browns. We fix 3 dozen biscuits, a couple dozen cinnamon rolls a gallon of gravy, the breakfast pizza, sausage, pancakes, and cereal, and I can’t remember what else. When we get about \$120 in donations on a Sunday morning, we are close to breaking even. If you have any recipes we will have fun trying them out and any requests let us know. I say thank you to the breakfast crew for their dedicated time and talent. I say thank you to our parishioners for your support.

~Steve Crowl

Christian Formation for Adults has had a difficult time finding leaders for the Sunday adult class, so this ministry has been inactive for 2015. However, the hope is to begin again as we have not given up!

Compiled by Marilyn Homan, Inreach Ministry Chair

Mary and Martha Chapter of the Daughters of the King

The Chapter is very active and our meetings well attended. The Chapter meets on the second Saturday at 10:30 am. We will be meeting in the Sanctuary, as our attendance has gotten to large to meet in the Conference room.

The Chapter is honored to have Diane Bernheimer, President and Allison Thomas, Treasurer of the Kansas Diocese of Daughters of the King. Our Chapter is represented well.

The Prayer Shawl Ministries are keeping busy for those in need of comfort. Many shawls have been given to those on request. Thank you to the teams who see to the receptions for Saint David's funerals; we are there for you and your families.

We are reading "Crazy Christians" by Michael B. Curry, and discussing the Chapters at our meetings. If you are interested in joining Daughters of the King please contact any member. A reception is held in September to welcome and receive applicants. We welcomed four new members last fall.

Charmaine Olson, President

Outreach Core Ministry

Mission Statement

The mission statement of the Outreach Core Ministry is as follows:

"To extend the outreach of St. David's Church,
bringing the love and grace of Christ to people in need and want."

Budget and Expenses

No funds for Outreach Ministry were derived from the Parish's operating budget. Outreach requested and received \$6000 from the Endowment Fund, following approval by both the Endowment Board of Trustees and the Vestry.

Programs and Activities

The Ministry attempts to meet its mission through a number of programs and activities:

Community Ministry--One of the areas of responsibility is to make small grants to various charities in Topeka. \$2000 of the amount requested and received from the Endowment Fund was donated, with \$500 each contributed to Doorstep, Inc., the Rescue Mission, Let's Help, and Marian Clinic.

Servants' Shop--Pam Tregemba continued to as coordinator of the buying and selling of merchandise, HyVee grocery cards, Dillon's Community Rewards program participation, t-shirts, cook books and other books and items. \$265 from sale of duck certificates was received. Proceeds from the garage sale in the spring brought in almost \$1500. From the revenue derived from all sales, more than \$6700 was donated to various charitable uses. This included more than \$300 for the Doorstep Pantry and \$1600 in cash each to Let's Help, Marian Clinic, Doorstep and Rescue Mission.

Let's Help--The remaining \$4000 received from the Endowment Fund was spent on food necessary to prepare more than 400 lunches for 12 months on the fourth Wednesday of each month. This is a ministry that involves so many parishioners. It is a program in which 35-40 parishioners, including many of the youth, have shared in the purchasing, preparation, serving, and cleanup required to serve an average of 400 people in 11/2 hours. In addition, the monthly collections in March of paper products and the hats and gloves in October were delivered to Let's Help.

Doorstep--Sharon Koepke has continued as the coordinator in provides many hours of support to Doorstep. Through the year, Doorstep offers a Food Bank, Clothing Bank, Wellness Clinic, Start-up Program, Utility, Rent, Medical band Transportation Assistance, DCF and Resource Referrals. With Sharon's guidance and involvement, St. David's sold tickets and created theme baskets for Operation Soup Line, Doorstep's biggest fundraiser, at which \$16,000 was raised. The proceeds from our sale of cookie dough in May went to Doorstep. The sale of cinnamon rolls and bierocks in October raised more than \$640 for Doorstep. The Paper Angel Tree resulted in at least 100 children's gifts being contributed to the Christmas Store where both youth and adult parishioners also volunteered. Volunteers also assisted at the food pantry and clothing bank. St. David's was a major contributor in helping restock the food pantry in January, collecting over 2000 pounds. Collections in May, June, August and September went to Doorstep.

Rector's Discretionary Fund—On the first Sunday of each month, all non-pledge collections are given for the use of the Rector. These funds are used to assist both parishioners and non-parishioners in need of immediate assistance. Outreach members have assisted in making announcements at the first Sunday services so that this ministry can continue.

Welcoming--Greeters have continued to meet people at all of the services, but especially at the 10:30 service. This is a very important ministry in order for St. David's to attract and retain new members. In conjunction with the Rector, Inreach, and the Vestry, work to expand and make improvements in this area will continue.

Miscellaneous--In February, all of the canned goods collected were donated to Project Topeka. The Rescue Mission received the baby supplies that were donated in April, personal hygiene products contributed in December, and the blankets, sheets and towels that were provided in November. School supplies were delivered to Community Action in July. Members also participated in the St. David's Bazaar. In addition, this is the second year to collect children's books for delivery to the Rescue Mission and Topeka Police Department. Also, the Servant Shop has, for the second year, served as a repository for those wishing to make memorial contributions to deceased individuals who were not members of St. David's.

2016 Plans

Continuation of current activities-- Current programs and activities will continue.

Sharefest2016--This was no Sharefest in 2015. However, if it resumes, Outreach anticipates joining with other churches to provide labor to the schools within USD No. 501.

Summer Food Service Program-- We are continuing to pursue information regarding the Summer Food Service Program of the USDA and sponsored by USD No. 501. If deemed prudent and feasible, and approved by Rector and Vestry, consideration will be given to participating beginning in June.

I am extremely proud of the work of the Outreach Ministry. There are so many dedicated persons who willingly and selflessly provide for the poor and needy of our community. Hundreds of hours were spent by our parishioners this past year fulfilling the Outreach mission of bringing the love and grace of Christ to people in need and want.

Respectfully submitted,

Larry Buening, Chair